

HLPD SERVICE REQUEST FORM

(Required for all work where it is necessary for HLPD to leave a meter unlocked)

HUDSON LIGHT & POWER DEPARTMENT
49 FOREST AVENUE, HUDSON MA 01749
PH: 978-568-8736 FAX: 978-562-1389
WWW.HUDSONLIGHT.COM

HLPD SR#: _____

DATE: _____

DATE WHEN SERVICE IS REQUIRED: _____

ELECTRICIAN INFORMATION:

NAME: _____
COMPANY: _____
LICENSE #: _____
ADDRESS: _____
PHONE: _____ FAX: _____

PROJECT INFORMATION:

PROJECT ADDRESS: _____
DESCRIPTION OF WORK: _____

PROPERTY OWNER INFORMATION:

NAME: _____
ADDRESS: _____
PHONE: _____

SERVICE AT PROJECT COMPLETION		QUANTITY	AMPS
1-PHASE 3-WIRE 120/240V			
3-PHASE 4-WIRE 120/208V			
3-PHASE 4-WIRE 277/480V			
3-PHASE 3-WIRE 240V (FOUR WIRES MUST BE INSTALLED)			
3-PHASE 3-WIRE 480V (FOUR WIRES MUST BE INSTALLED)			
TOTAL CONNECTED LOAD (ATTACHED CONNECTED LOAD LIST):			
		CIRCLE ALL THAT APPLY	
CUSTOMER TYPE:	Residential	Commercial	Industrial
BUILDING TYPE:	Single Family	Multi-unit Comm	Office Factory
PROJECT TYPE:	New Upgrade	Temp Relocate	Remove
DOES THE POINT OF ATTACHMENT CHANGE?	Yes	No	
TYPE OF SERVICE:	Overhead	Underground	
OWN TRANSFORMER?	Yes	No	
PRIMARY METERING?	Yes	No	
ADDING NEW LOADS? LIST TOTAL AMPS:			
IF TEMPORARY SERVICE, LIST TOTAL AMPS:			

NOTICES:

- ALL NON-CT RATED METERS (INCLUDING TEMPORARY SERVICES) **MUST COMPLY WITH NFPA 70, NATIONAL ELECTRIC CODE ARTICLE 230.85 EMERGENCY DISCONNECTS.**
- ALL NON-CT RATED METERS (INCLUDING TEMPORARY SERVICES) NOT ADDRESSED IN ARTICLE 230.85 MUST HAVE A **MANUAL BYPASS SOCKET.**
- 3-PHASE SERVICES GREATER THAN 200 AMPS AND 1-PHASE SERVICES GREATER THAN 400 AMPS REQUIRE CT RATED METERS.
- CALL HLPD METERING DEPARTMENT FOR SPECIFICATIONS.

WARNING: THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR ANY DAMAGES THAT MAY OCCURE TO THE METER WHILE IT IS UNLOCKED. HLPD SHALL NOT BE RESPONSIBLE FOR WIRING AND/OR INSTALLATION MISTAKES. PLEASE REQUEST HLPD REQUIREMENTS PRIOR TO STARTING THE INSTALLATION WORK AND ALLOW (3) BUSINESS DAYS FOR APPROVAL.

SIGNATURES:

(ELECTRICIAN OR PROPERTY OWNER)

(HUDSON LIGHT & POWER DEPARTMENT REP)